

**EEO Committee**

**Meeting Minutes**

**Date:** February 10, 2025 (every 2nd Monday of the Month) **Time:** 1:15 p.m. – 3:00 p.m.

 **Location:** SAB-211 andZOOM: <https://4cd.zoom.us/j/5638713171>

Meeting ID:563 871 3171 Passcode: FMPWEB

| **Voting Members** |
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| **Chairperson**: Victoria Menzies**Managers**: Evan Decker**Faculty**: Jimmy Cromartie**Classified**: Matthew Houser**Students**: Pamela Fuentes |

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| **Non-Voting Members** |
| **Managers:**  |

**Present:** Victoria Menzies, Matthew Houser, Maya Jenkins, Pamela Fuentes

**Zoom:** Jimmy Cromartie

Called to order at 1:12 p.m.

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| **Item** | **Outcome/Decisions** | **Action Items** |
| 1. **Welcome and Introductions**
 |  | N/A |
| 1. **Approval of Current Agenda**
 | Current agenda approved. Motioned – Jimmie CromartieSecond – Matthew Houser | Approval of minutes not included in agenda. Approval of minutes are tabled for next meeting. |
| 1. **Public Comment/Announcements**

(2 minutes each) | No public announcement. | Informational/Discussion |
| 1. **Review Committee Charge**
 | Adopt charges from EEOC Plan and LMC campus. | Chose two or three of District level goals and work on them at the campus level. |
| 1. Develop Standing Items
 | Suggestions:* Onboarding online (e-Forms portal)
* Application review
* Review HR data
 | Informational/Discussion |
| 1. **Funding Application Process**
 | Research District application process to develop funding application process at campus level. | Informational/Discussion |
| 1. **Adjournment –**

Meeting adjourned at 2pm.Next meeting will be Monday, March 10, 2025 at 1:15 p.m. |  | Meeting adjourned |