

**EEO Committee**

**Meeting Minutes**

**Date:** February 10, 2025 (every 2nd Monday of the Month) **Time:** 1:15 p.m. – 3:00 p.m.

**Location:** SAB-211 andZOOM: <https://4cd.zoom.us/j/5638713171>

Meeting ID:563 871 3171 Passcode: FMPWEB

| **Voting Members** |
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| **Chairperson**: Victoria Menzies  **Managers**: Evan Decker  **Faculty**: Jimmy Cromartie  **Classified**: Matthew Houser  **Students**: Pamela Fuentes |

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| **Non-Voting Members** |
| **Managers:** |

**Present:** Victoria Menzies, Matthew Houser, Maya Jenkins, Pamela Fuentes

**Zoom:** Jimmy Cromartie

Called to order at 1:12 p.m.

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| **Item** | **Outcome/Decisions** | **Action Items** |
| 1. **Welcome and Introductions** |  | N/A |
| 1. **Approval of Current Agenda** | Current agenda approved.  Motioned – Jimmie Cromartie  Second – Matthew Houser | Approval of minutes not included in agenda. Approval of minutes are tabled for next meeting. |
| 1. **Public Comment/Announcements**   (2 minutes each) | No public announcement. | Informational/Discussion |
| 1. **Review Committee Charge** | Adopt charges from EEOC Plan and LMC campus. | Chose two or three of District level goals and work on them at the campus level. |
| 1. Develop Standing Items | Suggestions:   * Onboarding online (e-Forms portal) * Application review * Review HR data | Informational/Discussion |
| 1. **Funding Application Process** | Research District application process to develop funding application process at campus level. | Informational/Discussion |
| 1. **Adjournment –**   Meeting adjourned at 2pm.  Next meeting will be Monday, March 10, 2025 at 1:15 p.m. |  | Meeting adjourned |